



Online SIPOA Property Owner Portal NEW FEATURE!

The Seabrook Island POA (SIPOA) proudly partners with eUnify (eUnify.net) to provide a robust and dynamic online portal for Property Owners. After your initial portal setup, the portal can also be accessed via mobile app. Search “**Community Link**” in Google Play or Apple Store. We strongly encourage you to download the app if you plan to access the portal using a mobile device or tablet. The app will work best if your mobile device/tablet has the latest version of the device software. Please update your phone if needed. Some options available in the portal are not available in the app.

You will find the following features in the Property Owners Portal:

- SIPOA Account Info and Payment Link
- SIPOA Document Library: Governing Documents and Board & Committee Meeting Minutes
- SIPOA Community Calendar
- SIPOA Events Information
- SIPOA Community Contacts (this in an opt-in feature)

To enter the Property Owner Portal for the first time, you will need to create a Login Name and Password.

Follow the steps below to get started: (images for each step are on the following pages)

1. Visit sipoa.org and click on “Property Owner Portal” or the “Property Owners” tab on the homepage.
2. All users must use the “Initial Login” form to set up an account and receive login credentials.
3. Enter your SIPOA account number, your last name **or** street number, and your e-mail.
4. You will then receive a confirmation email with a link to create your Username and Password.
 - **Login Name** can contain upper- and lower-case letters and numbers; you cannot use special characters (e.g., #, \$, @, &, etc.).
 - **Password** must be at least 6 characters in length and can contain upper- and lower-case letters, numbers, and special characters.
5. Once you have created a login, verify your info and click "continue." Email any errors to receptionist@sipoa.org as you can't edit.
6. At this time your Registration is complete, and you will be directed to go to your site.

If you do not know your SIPOA Account Number, it can be found at the top of your SIPOA Annual Assessment. If you cannot locate your Assessment, please email receptionist@sipoa.org or call (843) 768-0061 to receive your account number.

Please note, the SIPOA Document Library will be accessible only through the Property Owner Portal and no longer on GateAccess.net.



Step 1- SIPOA.org



Step 2 - Click Initial Login

Login Name:

Password:

[Forgot Login](#)

Step 3 - Enter Account Information

Seabrook Island Property Owners Association - Get Initial Login Info

Please complete the following form and we will send your initial login information to the specified email address.

Account #:

☒ Name ☐ Street Number

Last Name:
Last name or company name as it appears on your statement

Email:

Confirm Email:



Step 4 - Create Login & Password

Registration

This community website is the place to go for information relating to your community. In order to make your experience more enjoyable please follow the steps outlined below. They'll only take a minute and then you'll be off enjoying the many benefits of your community portal.

Step 1: Establish a unique Login name and Password:

Choose a Login Name:

Choose a Password:

Type Password

Confirm your Password:

[Continue](#) [Exit](#)

Step 5 – Verify info and Click Continue

Congratulations, your account is now active!

You will receive an email shortly confirming your successful registration.

Now we need to know some basic personal information. Don't worry, this information will only be available to others in the community directory and will not be sold, used or accessible by others outside of your community.

Step 2: Basic Information:

First Name: Required

Last Name: Required

Email: Required

Home Phone:

Mobile Phone:

Mobile Provider: Select a mobile provider to enable SMS messages (not required)

Time Zone:

[Continue](#) [Back](#)

Step 6 – Visit your Site!

That's it. We're done. Now you can enter your community and begin collaborating with your group.

Thank you very much for registering. Enjoy!!

Step 3: Registration Complete:

[Go to my site](#)