Dear Rental Guest,

We are delighted to welcome you to Seabrook Island!

The Seabrook Island Property Owners Association (SIPOA) manages all community gate access for Property Owners, their rental guests. We want to ensure you have a smooth and convenient check-in. Please follow the arrival instructions below to register your vehicle(s) and obtain your single use (QR code), which when presented to a SIPOA officer for scanning, will generate your gate entry pass.

1. Registration Process:
   - Shortly before your arrival, you will receive a text message or email from your host. This message will include a link to a website where you can register your vehicles. The email will come from noreply@accesspass.vip and will be titled **Seabrook Island Community Access Pass.** The text message will come from +1 (855) 913-4358.
   - Click on the provided link to access the registration website.
   - Create a registration account and enter your vehicle information accurately. You will be prompted to watch a 5-minute video containing important information regarding community rules.
   - Once you have completed the registration process, you will receive a QR code via email or text message.

2. QR Code Redemption:
   - To redeem your QR code and receive a printed gate access pass, visit the Pass Office located at **1900 Seabrook Island Road,** on the corner of the Bohicket Marina entrance.
   - The Pass Office is open during the following hours:
   - Memorial Day through Labor Day:
     Sunday through Friday: 6:30 a.m. - 4:00 p.m.
     Saturday: 6:30 a.m. - 7:00 p.m.
     Day after Labor Day until Memorial Day:
     Every day: 6:30 a.m. - 4:00 p.m.

3. After-Hours Arrivals:
   - If you arrive outside of the Pass Office's working hours, please proceed to the gate – left lane.
   - Have your QR code ready to scan upon arrival at the gate. The officer will print your pass after scanning your QR code.

Remember, registering your vehicle(s) and obtaining the QR code for a gate pass is essential for smooth entry into Seabrook Island. If you have any questions, reach out to your host or our support team. Enjoy your stay on Seabrook Island!